



Address of NGO:
An der Schiessmauer 53
89359 Koetz, Germany
Tel. 0498221/273802
February 2017

Agreement between.....
Name of Volunteer/Intern
and Ladakh-Hilfe/REWA Society for the period specified
from till.....

To minimize misunderstandings and to help you prepare adequately and have a fulfilling time in Ladakh, we have summarized the most important aspects of this contract. You will always find updated information on the REWA website.

A sense of responsibility:

Everyone **who helps with** Ladakh-Hilfe/REWA Society agrees to a contract of commitment. Each person has been placed according to their availability and their own work commitments. That is why we ask you to act responsibly once you have committed to volunteer and to respect the dates agreed.

We expect you to make every effort to comply with your assignment, to come with a responsible attitude and to complete the placement agreed upon.

Your role (depending on your experience, qualification and in negotiation with our staff in Germany);

- **Holding training/teaching sessions** with local staff
- Imparting knowledge in your specific area of expertise
- Working with local staff in a collaborative and integrated manner
- Teaching local staff during everyday practical therapy sessions
- Teaching local staff according to their needs and wishes
- Respecting local cultural differences and specific family situations
- Using reflective practice methods
- Documenting your work together with local staff

The local staff have total responsibility for the organisation and planning of REWA's work, and all decisions in these areas are at their discretion. Therefore, we would ask you not to become involved in these matters. The local staff are permanently in post, whereas volunteers are transient. We want to encourage the local staff to grow and develop according to their own culture while continuing to work with a sense of responsibility. This is why we feel it is important that volunteers/interns concentrate only on the area of therapy education.

Any questions that you have should be directed to the local chain of authority as follows;

- Local Manager Tsering Dorjay
- Supervisor Leh Norbu, Supervisor Kargil Bilquees,
- Karola Wood (only as a last resort)

Living in Ladakh:

In Leh and in Kargil all volunteers/interns live together in the staff quarters we have rented for this purpose. We ask you to show tolerance, acceptance and consideration toward your fellow volunteers who come from all over the world. We try to maintain a high standard of hygiene and cleanliness for your comfort.

For the Living in the staff quarters we only require a small fee. The volunteers/interns are asked to purchase their own food for personal consumption, since it quite inexpensive in Ladakh. All volunteers travel with a tourist visa. We do not work in Ladakh, we help. Each person travels and volunteers at their own risk and you are expected to be responsible for your own insurance. Neither NGO Ladakh-Hilfe nor REWA Society is liable for accidents, damage or loss of property, or sickness. Our 'Document for Volunteers' offers further information and is a substantial part of this contract.

Visions and Goals:

We work in an open project with the long-term goal of sensible and meaningful development aid. It is our vision to create awareness, help and "space" in all Ladakh for the needs of the disabled and their families, and the poor and underprivileged. One part of our work is to teach the public and the persons concerned about the issues surrounding disabilities, another part is the practical work and therapy/teaching in the therapy centres, schools, during home visits, and fieldtrips. We desire to maintain a high level of collaboration with all other NGOs or governmental institutions concerning this matter.

For the volunteer/intern:

With my signature I confirm that I have informed myself responsibly (via the homepage and other available material) about the project, the demands of the work as a volunteer, the local conditions and the gear I need to pack to live comfortably. I have read the contract, I agree with it and I will do my best to fulfil my assignment.

Signature / Volunteer-Intern Agreement

.....
Place, Date Name/Signature

This contract should be signed, scanned and sent to (before you book your flight) to this address: kinder@ladakh-hilfe.de .